

BRIEFING PAPER:

THE EARLY YEARS DEVELOPMENT AND CHILDCARE PARTNERSHIP BOARD

FUNCTIONS OF THE BOARD

Enabling communication between the public, private and voluntary Early Years and extended schools providers and service users and:

- ~ the Herefordshire Council
- ~ the Children's Directorate and other departments of the Herefordshire Local Authority
- ~ Herefordshire agencies and bodies (eg Governors' Association, Diocesan bodies)
- ~ national agencies and bodies (eg: OFSTED, Learning and Skills Council, NCMA)
- ~ National Health Service - Herefordshire Primary Care Trust and Hospitals Trust.

Providing a Forum for the detailed consideration of the development and implementation of:

policy and practice at:

- ~ county-wide
- ~ national levels, and where relevant, making representations to
- ~ the Herefordshire Children's and Young People's Partnership Board,
- ~ Herefordshire Early Years and Extended Schools providers,
- ~ other relevant local and national agencies

Providing oversight of:

- ~ quality assurance and workforce development, and information dissemination,
- ~ the overall management of the demand and supply of childcare places, provision and services,
- ~ establishment of sufficiency for Herefordshire,
- ~ financial accounting, policies and funding opportunities.

Keeping the public informed of the EYDCP' Board's activities.

Keeping the relevance of the Board's operation to the above functions under review..

THE OPERATION OF THE PARTNERSHIP BOARD:

- ~ The Board will report to the Herefordshire Children's and Young People's Board.
- ~ the Head of the Herefordshire Integrated Services and Inclusion Service will be a member of the EYDCP Board, and will facilitate communication with the Children's and Young People's Board
- ~ There will be relevant representation of the Early Years and Extended Schools administration on the EYDCP Board.

POINTS FOR CONSIDERATION AT THE EYDCP BOARD at the Mar 8th meeting

Representation on the EYDCP Board to include:

- ~ Early Years and Extended Schools provider groupings and parents,
- ~ Children's Centre staff and parents,
- ~ Other Local Authority agencies involved with Early Years and Extended Schools provision
- ~ National agencies involved in Early Years and Extended Schools work (including OFSTED)
- ~ the Local Authority Early Years and Extended Schools administration
- ~ Hereford councillors

Operational considerations:

- ~ decision making:
 - ~ in general, the EYDCP Board will deal pro-actively with consultation about proposed national and Local Authority implementation of policy and practice.
- ~ in order to avoid excessive time spent by representatives in attending meetings, consideration needs to be given to:
 - ~ the frequency of EYDCP Board meetings (eg 3-4 meetings a year),
 - ~ arrangements for urgent decision making between EYDCP Board meetings (eg through electronic communication, a standing subcommittee etc)
 - ~ arrangements to ensure that EYDCP Board representative members can communicate with their constituents (eg. Electronic communication)
 - ~ effective interaction with the Early Years and Extended Schools administrative infrastructure.

- ~ appropriate public dissemination of the EYDCP Board's deliberations (eg through a newsletter, local press etc).
- ~ the title of the Board, taking into consideration the new coverage of extended schools operations.

- ~ the format of Board meetings - (eg discussion arrangements, information input, visiting speakers etc)

- ~ Arrangements need to be decided about:
 - ~Representation of the EYDCP Board on the Early Years and Extended Schools administrative infrastructure,
 - ~ the appointment of a chair and deputy chair of the EYDCP Board.

- ~ Servicing of the EYDCP Board
 - ~ Secretarial services to EYDCP Board,
 - ~ Support for the dissemination of the EYDCP Board's deliberations.

28/02/07